

FINAL COMPENSATION REPORT

Member Name _____ SS# _____ Retirement Date _____

Department # _____ Employer _____

ANNUAL LEAVE

How many hours of unused annual leave did employee have at time of retirement? _____
(Line 1)

Hourly rate employee was paid for annual leave cash-out: _____
(Line 2)

Calculate the total dollars employee was paid for annual leave at time of retirement:

To arrive at this figure use the formula to the right inserting the figures from above:

_____ X _____ = \$ _____
(Line 1) (Line 2)

How many hours of annual leave did employee earn each month? _____

Did employee cash out annual leave other than at time of retirement? (Check one) _____ Yes _____ No

SICK LEAVE

How many hours of unused sick leave did employee have at time of retirement? _____

How many hours of unused sick leave did employee cash-out at time of retirement? _____
(Line 3)

What percentage was employee paid for sick leave at time of retirement? _____
(Line 4)

Hourly rate employee was paid for sick leave cash-out: _____
(Line 5)

Calculate the total dollars employee was paid for sick leave at time of retirement:

To arrive at this figure use the formula to the right inserting the figures from above:

_____ X _____ X _____ = \$ _____
(Line 3) (Line 4) (Line 5)

How many hours of sick leave did employee earn each month? _____

Did employee cash out sick leave other than at time of retirement? (Check one) _____ Yes _____ No

Were any sick leave hours converted to annual or personal leave hours? (Check one) _____ Yes _____ No

PLEASE SUBMIT A COPY OF CONTRACT THIS EMPLOYEE WAS EMPLOYED UNDER

Completed By

Telephone

E-Mail Address

Please call _____ at (360) 664-7000 for questions regarding this form.